

Annual General Meeting  
25th April 2025  
Aviator Hotel  
Farnborough

**Minutes**

**1. Welcome**

Dr Susy Gillibrand (Chairman) opened the meeting and welcomed all members to the meeting.

**2. Members present at AGM**

Dr Mita Patel, Dr Susy Gillibrand, Dr Simon Clift, Dr David Brown, Dr Ian Wright, Dr Clare Hunter, Dr Paul McBurnie, Dr Craig Weddell, Dr Ian Gemmell, Dr Phil Wynn.

**3. Apologies for absence**

Apologies were received from: Dr Jane Spenceley, Dr Sally Roblin, Dr Chandra Mutalik, Dr Henry Goodall

**4. Minutes of the last AGM meeting**

The AGM minutes from the meeting at The Aviator Hotel in Farnborough from 25<sup>th</sup> April 2024 were discussed with members. The minutes were accepted in full following a proposal by Dr Ian Wright and seconded by Dr Craig Weddell.

**5. Chairman's Report and Accounts**

**Chairman's report**

Chairman Susy Gillibrand thanked members for attending the CSEG meetings and acknowledged the valuable support and contribution from Speakers. There was one CPD event in 2024 hosted at the Aviator Hotel. The committee expressed that they are happy to facilitate remote CPD events if interest from members or guest speakers were received.

**Treasurer's Report**

Dr Gillibrand informed the group of the financial situation for 2024-2025:

Opening balance £3407.79

Closing balance £5061.30

£700 grant from the Executive of the Society.

£3145.00 income from the meetings

£2101.50 outgoing from the meetings

£750 sponsorship from Greys specialist recruitment

The Treasurer's report was accepted in full following a proposal by Dr Ian Gemmell and seconded by Dr Clare Hunter.

## **6. CSEG Officers (Group Secretary, Treasurer and Chair)**

Dr Susy Gillibrand agreed to continue as Chair and Dr Mita Patel agreed to continue as Secretary. The committee were approached by Dr Adejoke Edet for consideration of the Treasurer role. This matter was discussed at the AGM. Dr Ian Gemmell proposed Dr Edet for Treasurer role. The proposal was seconded by Dr Ian Wright. Dr Edet was voted unanimously as Treasurer.

## **7. Matters arising: Future meetings/workplace visits, future speakers**

### Structure of Meetings

Members are happy to continue the 1-day face to face CPD event at the Aviator Hotel and hosting other CSEG CPD meetings remotely.

CSEG members were encouraged to contact the Committee with information on speakers and workplace visits for future meetings.

### SOM/FOM Conference 2025

The Brighton SOM/FOM conference for 2025 was discussed and members interested in providing support as a "buddy" and for judging posters for this meeting were advised to contact FOM/SOM. Dr Phil Wynn kindly agreed to assist with judging the posters.

Members expressed thanks to Dr Mita Patel and Dr Susy Gillibrand for their hard work in organising CSEG SOM CPD events.

## **9. Any Other Business**

None.

## **10. Date of Next Meeting**

To be confirmed.