



## **Draft Minutes of the Meeting of the SOM Board 30<sup>th</sup> April 2020**

### **1. Introductions and apologies for absence**

Present: Dr Will Ponsonby (WP) Dr Richard Taylor, Professor Anne Harriss (AH) Dr Sheetal Chavda (SC) Dr Richard Sheret (RS) Dr Tony Mawson (TM)

Staff Nick Pahl (NP) Sujal Naik (SN) Apologies: Shaun Davis

### **2. Minutes of the AGM – June 2019**

These were reviewed and agreed.

### **3. President introduction re Covid-19 activity**

WP updated on activity including 'guidance documents' in key areas such as on testing and return to work. Discussion has occurred with Patrons, FOM etc with lobbying to the secretary of state, HSE, and PHE. PR has occurred with media articles in a range of outlets e.g. HSJ. A parliamentary question has been posed. SOM was leading a multiprofessional group with mental health, PPE and return to work subgroups. A meeting with the RCP President is planned next week with the FOM

### **4. Revised 2020 stress test budget scenarios, and cash flow**

Revised forecast / budget documentation (including a cash flow forecast) was presented with 3 possible impacts. SC proceeded to run through income and expenditure lines in the budget options focusing on revised cost control due to the Covid-19 shock on areas such as events. NP noted that 2 staff members were being moved to 4 days a week and that income and expenditure from the Journal was likely to remain at levels set in the 2020 budget. WP recognised the efforts the SOM team had made with no reduction in the level of service provided.

Noted that a statement regarding the impact of COVID-19 would be placed in the SOM annual reports that SOM believes COVID-19 does not represent a material uncertainty on the entity's ability to continue as a going concern.

The planned surplus budget in 2020, after the surplus in 2019, had been revised to a £21k deficit under existing arrangements with a £9k deficit with cost cutting

Agreed to a revised budget according to scenario 2 to be presented to the June Board – unanimous.

### **5. 2020 AGM draft agenda**

Agreed to review at the next Board the inflationary increase planned for 2021, following feedback from the Covid-19 related membership survey

### **6. Draft Annual report 2019 text**

Comments to be received. Noted as per item 4 that a statement regarding the impact of COVID-19 would be placed in the SOM annual reports that SOM believes COVID-19 does not represent a material uncertainty on the entity's ability to continue as a going concern.

### **7. Board approval for new trustee as non-executive Board member to replace Charles Alberts**

Professor Neil Greenberg – unanimous

**AOB**

Agreed to progress with discussions for SOM hosting occupational health and wellbeing magazine based on no financial risk.

**Board Council/Board 8<sup>th</sup> June 2020**

**AGM 24<sup>th</sup> June 4-5pm**