

Clinical Guidelines for Management Referrals

A project led by Amanda Dowson SCPHN-OH

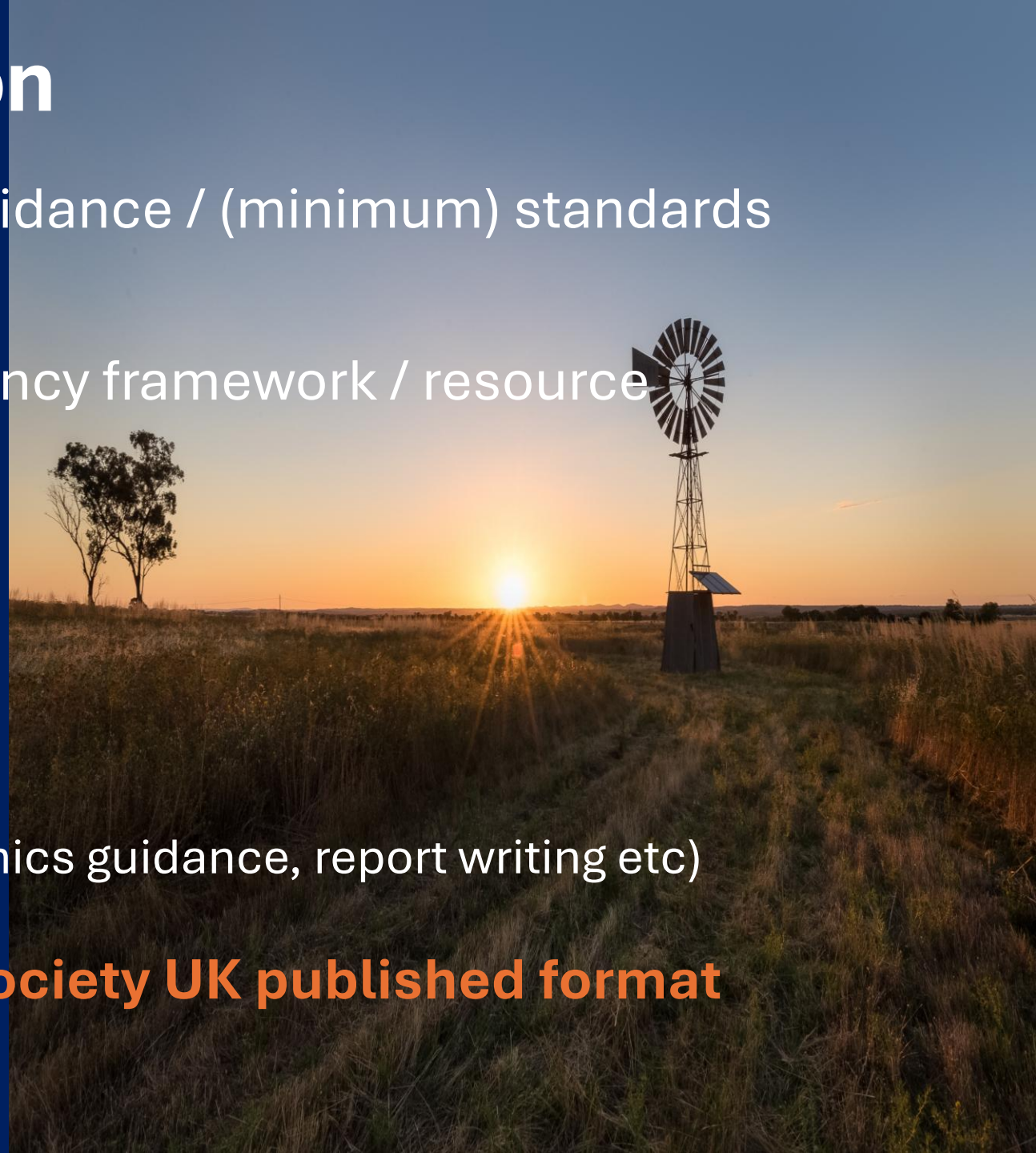
Supported by

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Vision

- Identify OH professional clinical guidance / (minimum) standards
- Safe and effective practice
- Useable as an audit tool / competency framework / resource
- Research / evidence based
- Linked to:
 - Quality standards
 - Training standards
 - Other professional standards (e.g. Ethics guidance, report writing etc)

Based on the Case Management Society UK published format



A distillation of best practice, bringing these into one place

Contents:

- Principles of consent
- Referral process guidance
- Clinical assessment guidance
- Guidance on reports and letters
- Possible audit tool (we will be having a poll)



Principles of Consent

- Information governance
- Record keeping
- Core principles
- Consent to referral
- Consent to OH assessment
- Consent for Access to Medical Records Act (AMRA)
- Recordings
- Consent for disclosure
- Withdrawal of consent
- Disclosure without consent
- Documentation
- Case study



Referral Process Guidance

- Employment protocol
- Employer, employee discussion
- Written referral
- Service delivery
- Triage

Name _____

Signature _____

Date _____



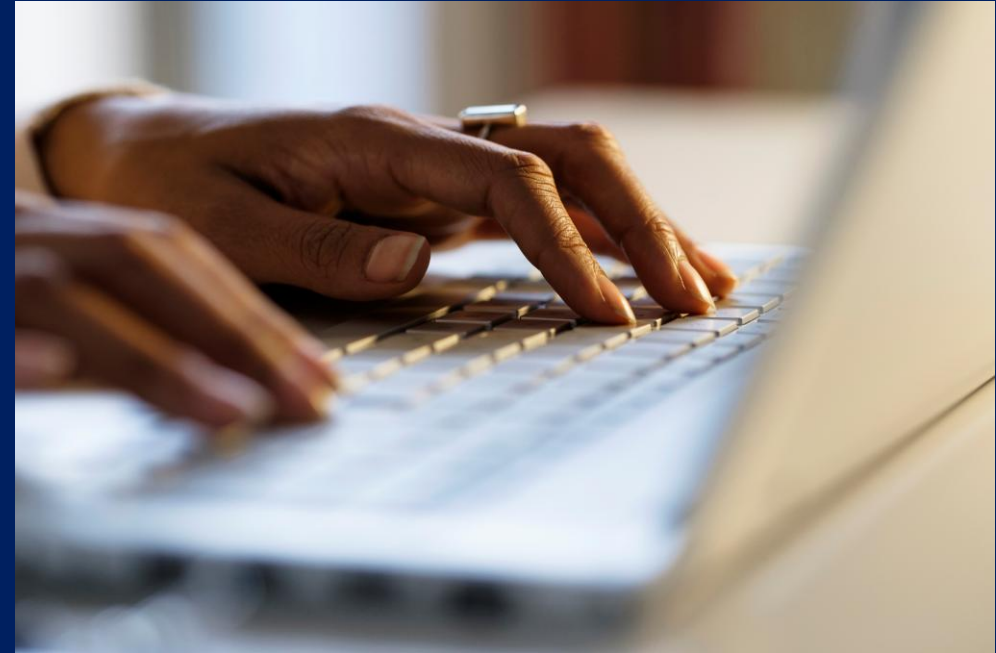
Clinical Assessment guidance

- Scope and Purpose
- Preparing
- Job demands
- History taking
- Validated assessment tools
- Objective evaluation and physical assessment
- Disability
- Safeguarding and risk
- Mental Capacity and suicide risk
- Additional medical evidence
- Obstacles to work and adjustments
- Promoting self care and self optimisation



Guidance on Reports / Letters

- A standalone document
- Comprehensive
- Communication
- Risk assessment
- Capability
- Disability
- Signposting
- Vocational rehabilitation
- Adjustments, accommodations and redeployment
- Further clinical evidence
- Work related injury, disease, or ill health
- Fitness to attend a management meeting
- Ill health retirement



Discussion

