

Job Description



JOB TITLE	
Occupational Health Physician	

JOB DETAILS	
Department:	Clinical
Anticipated Working Hours:	As per your Terms & Conditions
Reporting To:	Medical Director
Level:	N/A
Deputising For:	N/A
Subordinates:	N/A
Location:	As per your Terms & Conditions

MAIN OBJECTIVES	
<ul style="list-style-type: none">• The delivery of the Occupational Health Services to Medigold clients and to ensure that the provision of the occupational health advice is, at all times, of the highest standard.• To act as an ambassador and promote the Occupational Health services available.• To ensure standards of best practice and standardisation of systems.	

SPECIFIC RESPONSIBILITIES	
<ul style="list-style-type: none">• Act as Corporate Medical Advisor/Occupational Health Physician to private & public sector organisations nationwide, dealing with occupational health issues for employers from pre-employment through sickness and absence management to ill health retirement.• Provide medical advice on disability to client insurance companies for claims of long term disability and accident claims.• To provide clinical advice as Medical Advisors to Pension Trustees on fitness for entry into pension schemes and on claims for early ill health retirement. Also to provide reviews on existing claims.• Utilise Medigold's internal medical records database and diary system to ensure that the clinical procedures are fulfilled.• Attend client premises where necessary to provide clinic services or case management advice.	



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Recognition & Respect



Passion & Pride



Family & Friends

- To provide a variety health surveillance services at Physician level and provide reviews
- To act as a professional witness for clients in judicial environments (e.g. Employment tribunal).
- Liaise with Administrators/Team Leader's regarding both client and patient queries.

ADDITIONAL RESPONSIBILITIES & ACCOUNTABILITIES

- Understand, demonstrate, and promote the Company's Genetic Code
- Assist with induction and training of new employees
- Manage confidential data in line with the UK GDPR
- General Office Duties
- Contribute ideas and suggestions to continuously improve the Customer & Employee Experience
- Assist with colleagues work during absences
- Attend meetings and training sessions as required
- Any other request made by a Manager or Director
- To comply with Data Protection Legislation and Information Security requirements, such as ISO 27001.
- To ensure commitment to impartiality, confidentiality, integrity, and accessibility of information.
- Adhering to policy, procedure, regulatory, customer and standard requirements relating to quality, information security and environmental management systems

Requirements For This Role

- MFOM qualification is the minimum.
- Current GMC registration.
- Current MDU restriction
- Demonstrable experience within a similar role within the private sector for at least 2 years.
- Good understanding of employment law
- Qualified to undertake HAVs testing is essential and IRR/Asbestos qualified would be desired.
- Qualified to undertake rail work is desired.
- "Hands on" knowledge of various aspects of health surveillance and screening
- Knowledge of Outlook and Word is essential and knowledge of Excel and PowerPoint is desired.
- Full UK driving license.



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CORE SKILLS	
MFOM /AFOM Qualification	Good telephone manner
Confident in dictation of medical reports	Proficient IT skills
Organisational skills	Good Interpersonal skills
Exemplary communication skills	Flexible in approach
Confident presentation skills	Understanding of work related health hazards
Knowledge of health and safety and employment law	Able to undertake risk assessments
Commercial understanding	

CORE BEHAVIOURS	
Responsible	Well Organised
Professional in appearance and approach	Able to work alone or as a team
Trustworthy and Honest	Calm under pressure
Willing to learn new skills	Efficient
Enthusiastic and Proactive	Possess a positive can-do attitude



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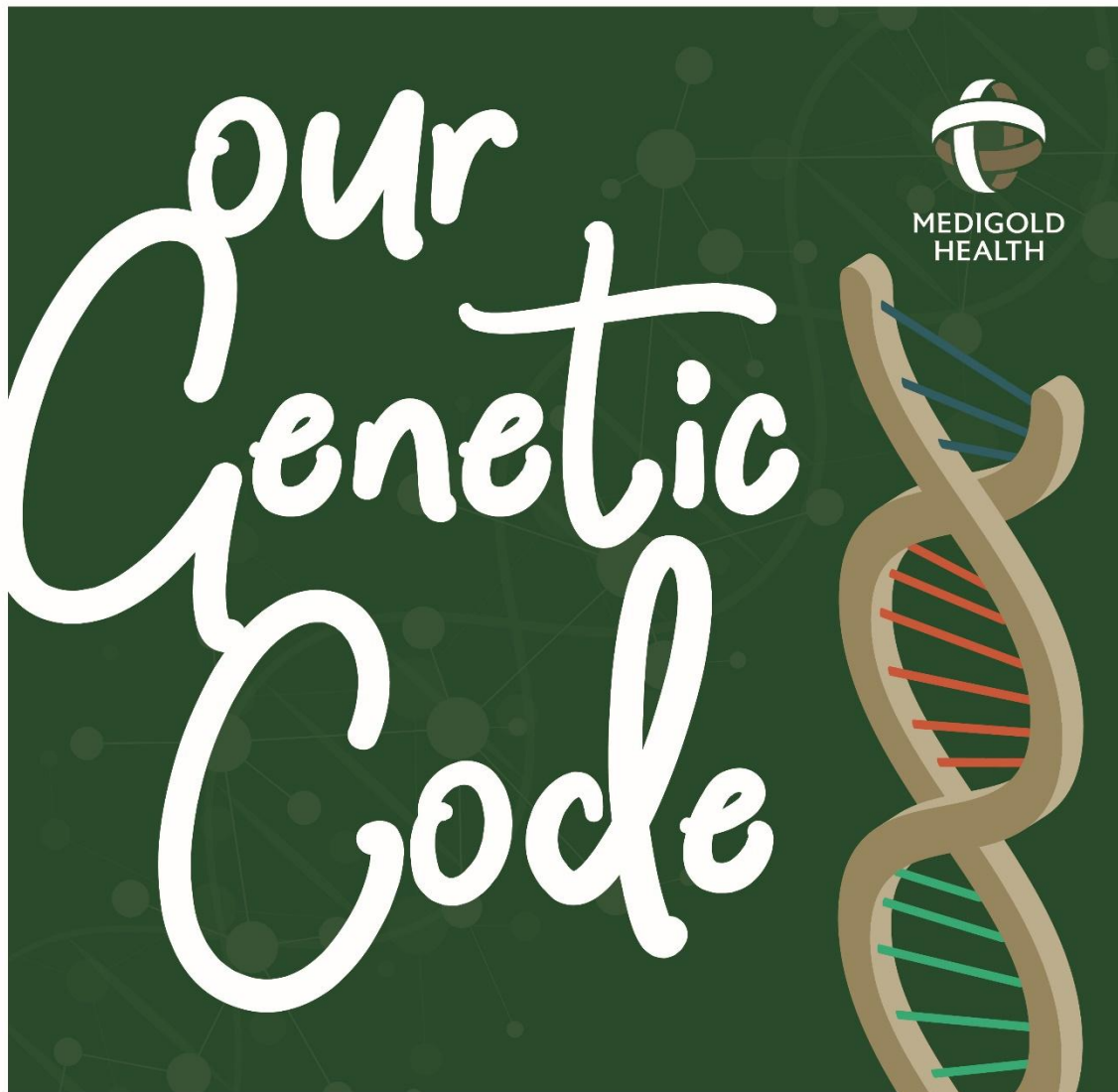
Passion & Pride



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- Be better than yesterday
- Smart tech for the right reason
- Don't stand still, be courageous
- Challenge the norm



Passion & Pride

- Celebrate success
- Go the extra mile
- Be proud of your role
- Live the brand



Recognition & Respect

- We depend on diversity
- Respect everybody
- Inspire and support
- Listen and be kind



Family & Friends

- People are at the heart of everything we do
- One family, one goal
- Friendship breeds trust
- Loyalty works both ways



our
Genetic Code



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Passion & Pride



Recognition & Respect



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