

# Level 3 Certificate for Occupational Health Technicians

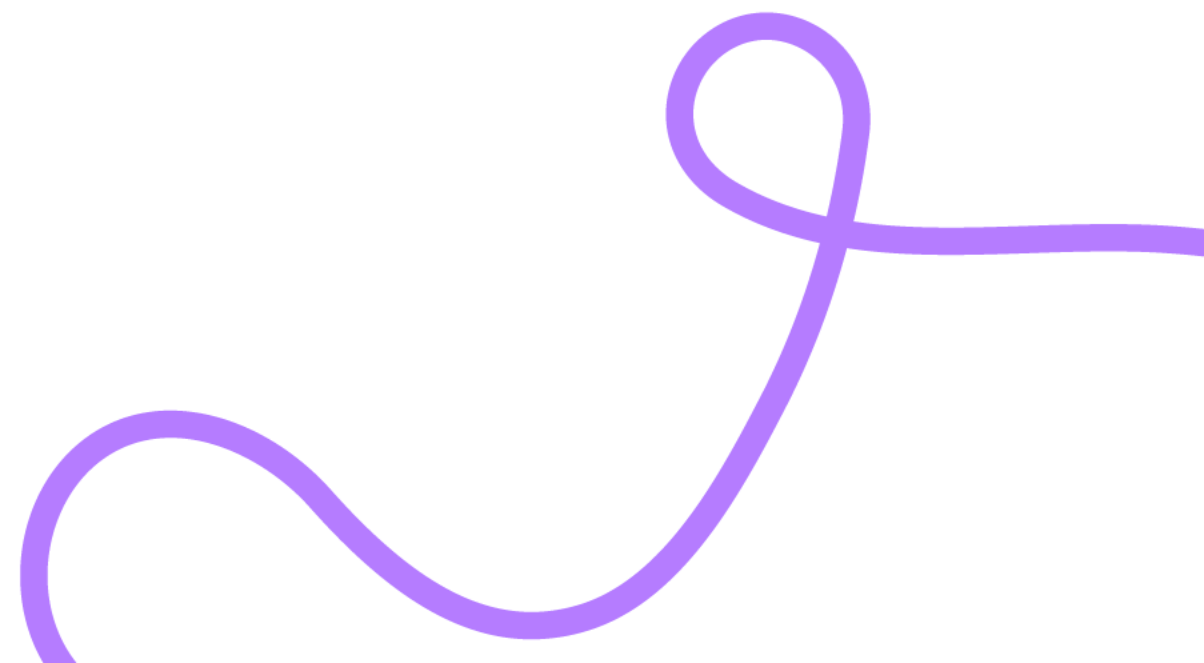
Regulated by OFQUAL and Qualifications Wales



# Who Are We

**We are an Awarding Organisation and End-Point Assessment Organisation based in Liverpool.**

- Regulated by charities commission, OFQUAL, Qualifications in Wales and QAA
- We develop qualifications for training and education providers to deliver.
- We support training and education providers with the delivery of these qualifications.
- This support is through resources, qualification guides, training and standardisation events, quality assurance and more.
- We are a not-for-profit organisation



# About the qualification

**Level:** 3

**Sector:** Health Public Services and Care

**Total qualification time:** 150 hours

**Guided Learning Hours:** 105

**Age Range:** 18+

**Entry Requirements:** Due to the level of this qualification, it is recommended that learners have English and Maths Skills to at least GCSE Level, or Level 2 equivalent, or have sufficient inrole experience of using the required English and Maths skills.

Open Awards have worked in partnership with the Society of Occupational Medicine, Public Health Wales and subject specialist experts.

# Continued...

**Assessment type:** Portfolio of evidence

**Types of evidence that can be used:**

- Observations
- Witness statements
- Assignment
- Professional discussion
- Reflective journals
- Presentations



# Qualification Structure

## Qualification Structure

| Rules of Combination  |    |
|---|----|
| Credit Value of the Qualification:                                | 15 |
| Minimum Credits to be achieved at the Level of the Qualification: | 15 |

## Qualification Units

**Mandatory Units** (all units must be achieved to be awarded the qualification)

| Unit Reference Number | Unit Name   | Credits | Level       |
|-----------------------|---|---------|-------------|
| M/650/6539            | <a href="#">The Roles and Responsibilities of the Occupational Health Technician</a>              | 2       | Level Three |
| J/650/6536            | <a href="#">Professional Behaviours for Occupational Health Technicians</a>                       | 2       | Level Three |
| K/650/6537            | <a href="#">Risk Management for the Occupational Health Technician</a>                            | 3       | Level Three |
| L/650/6538            | <a href="#">Safe and Effective use of Screening Equipment for Occupational Health Technicians</a> | 2       | Level Three |
| Y/650/6540            | <a href="#">Understanding Fitness for Role Screening</a>  | 3       | Level Three |
| A/650/6541            | <a href="#">Understanding Health Risk Management and Health Improvement</a>                       | 3       | Level Three |

## Qualification Unit

This unit forms part of a regulated qualification.

**Unit Title:** The Roles and Responsibilities of the Occupational Health Technician

**Unit Reference Number:** M/650/6539

**Level:** Three (3)

**Credit Value:** Two (2)

**Minimum Guided Learning Hours:** 14

| Learning Outcome (The Learner will):   | Assessment Criterion (The Learner can):  |
|--|--|
| 1. Understand the role of the Occupational Health Technician                                 | 1.1 Summarise the duties of an Occupational Health Technician  |
|  | 1.2 Evaluate the function of the Occupational Health Service   |
| 2. Understand the responsibilities and accountability of an Occupational Health Technician   | 2.1 Explain how the Code of professional conduct applies to the role of the Occupational Health Technician                           |
|  | 2.2 Summarise the boundaries of responsibility and accountability of the Occupational Health Technician                              |
|  | 2.3 Explain how the duty of care applies to the role of the Occupational Health Technician   |
|  | 2.4 Explain the requirement for continuing professional development to ensure currency of practice                                   |
| 3. Understand how to maintain confidentiality within the Occupational Health Technician role | 3.1 Explain the importance of confidentiality for the Occupational Health Technician   |
|  | 3.2 Give examples of legislation that applies to the role of an Occupational Health Technician which supports confidentiality        |
| 4. Understand the different records held within Occupational Health and their importance     | 4.1 Identify the range of records and documents held by the organisation/trust relating to the Occupational Health Technician's role |

# Indicative Content

| Indicative Content |  |
|--------------------|--|
| LO1                | <p>1.1 Learner should be able to summarise their duties and responsibilities within their working environment including the limitations of the OHT role</p> <p>1.2 Learners should be able to explain the functions of occupational health in relation to different industries</p> <p>1.3 Learners should be able to describe their role in relation to other OH health professionals</p>  |
| LO2                | <p>2.1 Learner should be able to discuss the code of professional conduct as defined by their employer and SOM and how these impact on their practice</p> <p>2.2 Learner should be able to define the parameters in which they work, their professional boundaries and how and when they escalate concerns.</p> <p>2.2 Learner should be able to identify the process they follow when they are unable to follow established procedures</p> <p>2.3 Learner should be able to define the term "duty of care" and how it applies to their role.</p> <p>2.3 Learner should be able to give examples of application of duty of care (act and / or omission) in relation to their role</p>  |
| LO3                | <p>3.1 Learners be able to show an understanding in terms of law, ethic and responsibility. They should be able to explain the principles of GDPR in relation to the reason for processing with EU article 9 2(h). This should also include subject access requests and employee consent.</p> <p>Learners should cover all aspects of Data Protection Act of 2018.</p> <p>Learners should also demonstrate a clear understanding of common law duty of confidentiality.</p> <p>Learners should be able to explain the difference between 'consent' in relation to Access to Medical Reports Act and 'consent' in relation to Data Protection Act.</p> <p>Learners should be able to define the purpose of a Privacy Notice and their responsibilities in explaining the contents to clients.</p> <p>Learners should be able to define a 'data breach' and 'data incident' and explain the actions that they must take in the event of identifying a data breach within their organisation.</p> |

# Staff Requirements for Delivery

## Tutors:

Tutors must have a **minimum of 3 years'** experience in an Occupational Health Technician role (or a higher level) along with a qualification at Level 3 or above in Occupational Health. This is in addition to holding a teaching/assessing qualification at Level 3 or above.

## Internal Verifiers:

Internal Quality Assurers must have a **minimum of 3 years'** experience in an Occupational Health Technician role (or a higher level) along with a qualification at Level 3 or above in Occupational Health. This is in addition to holding an IQA qualification.

# Equipment

## Essential:

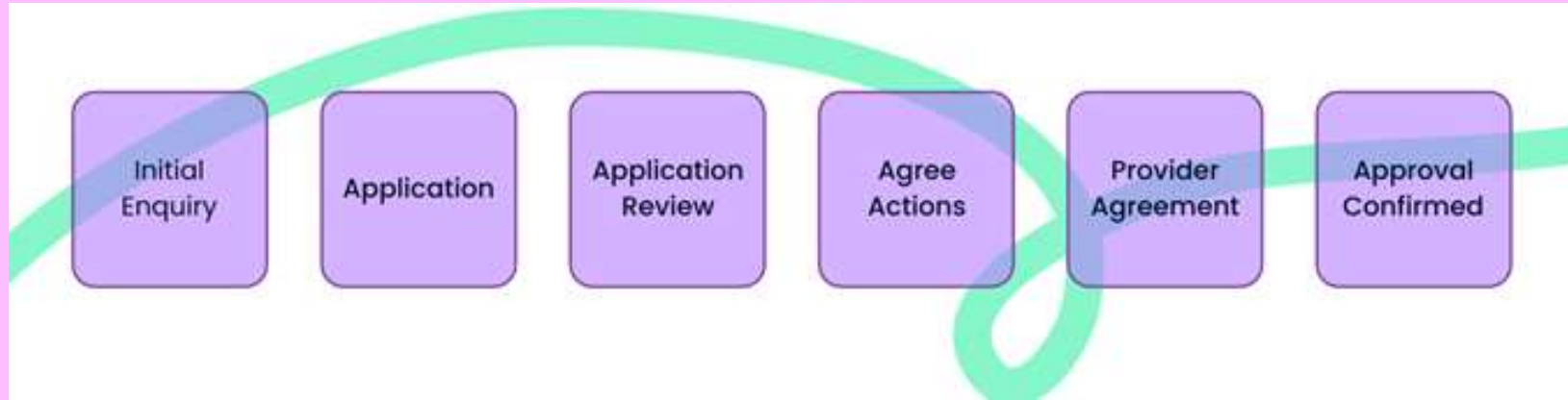
- Spirometer
- Audiometer
- Sphygmomanometer
- Height measuring
- Weight measuring
- Otoscope (with speculum)
- “Snellen” vision test
- Near and Distance Vision Tests
- Stereopsis
- Ishihara colour test

## Possible:

- Keystone
- Peak Flow Meter
- Monofilaments
- Purdue Peg Board
- Chester Step/Polar Watch
- Hand dynamometer
- 2 Point Discriminator
- Breathalyzer/Alcometer
- Isocyanate Test Kits
- Urine Tests
- Mouth Swabs



# How to become a provider



**Contact: [Enquiries@Openawards.org.uk](mailto:Enquiries@Openawards.org.uk)**

# Any Questions?