



**Draft Minutes of the SOM Annual General Meeting  
June 18<sup>th</sup> 2019 5.30-6.30pm, Bristol**

Dr David McLoughlin welcomed everyone, and issued a reminder that only SOM members have voting rights.

**1. Apologies for absence**

Dr Tony Mawson requested apologies. Apologies were given on behalf of Dr Robin Cordell, Dr Paul Nicholson and Dr Adrian Massey.

**2. Agree minutes of the 2018 AGM (in pack) and matters arising**

The minutes of the last meeting were agreed.

There was a question from the floor asking if there should be a discount on membership for trainees and as to whether this is preventing some trainees from becoming SOM members. A response to this was that as a multidisciplinary organisation the existing fee structure aim for all members to equally contribute, but acknowledged that this issue would be reviewed again by the board. It was noted that medical trainees could join as associates.

**3. President's report, and strategy 2020-23, - verbal (with slide presentation)**

Dr David McLoughlin ran through SOM's three strategic aims:

- Increase multidisciplinary membership
- Raise regional, national and international profile of SOM
- SOM to be a cost effective and efficient organisation

Dr McLoughlin confirmed SOM membership had increased by 270 members through the year, that a GP special interest group had been created and that feedback from webinars has been very positive and will continue on a regular basis. He also thanked Dr Steve Nimmo for his work this year after taking over from John Hobson as the new editor of the Journal.

Dr McLoughlin stated that SOM continues to be a multidisciplinary organisation, raising the national and international profile through it's Patrons and other SOM stakeholders. As part of cost saving and efficiency measures SOM is moving back to St Andrew's place later in the year, saving up to £50k in the process.

Dr McLoughlin then continued to thank all SOM members, SOM board, SOM staff members and Nick Pahl, SOM CEO.

**4. To receive the Trustees' Report and Financial Statements, SOM & SOM – Honorary Treasurer**

Dr Mangala Patil-Mead (Honorary Treasurer) noted that the key feature of the 2018 statutory accounts was a £99k net deficit. Dr Patil-Mead explained that the key reasons for this were the anticipated change

in membership profile, lack of surplus from the SOM's Quality Assured Appraisal Scheme, a reduction in net advertising, increased costs in systems development and flat journal income.

Dr Patil-Mead went on to re-iterate that the society continues to maintain healthy reserves, aims to continue to attract and expand membership as part of the membership strategy, and has planned a more pro-active approach to revenue raising activity.

Dr Patil-Mead spoke about how the financial results this year has focused attention on the challenges ahead, with a sustained improvement in finances required to ensure the sustainability of the organisation. She and Dr McLoughlin remained confident that the combination of the planned move, scrutiny of staff costs and a re-negotiation of the OUP contract with increased profit share would go some way to reducing the overall deficit.

*This was proposed and seconded and unanimously agreed.*

#### **5. To agree subscription rates for 2020:**

	<b>2019</b>	<b>2020 (based on RPI Index of 2.5%)</b>
Full Members	£225	£230
International	£160	£165
Associate Members	£80	£85
Retired Members	£95	£98
Student	£25	£26

NB Direct Debit discount of £10 for full members

*This was proposed and seconded and unanimously agreed.*

#### **6. To elect auditors for the year 2019**

Dr Mangala Patil-Mead proposed PKF Littlejohn should be elected as auditors once again.

*This was proposed and seconded and unanimously agreed.*

#### **7. Presentations and awards**

- a) SOM Honorary Membership – Dr Blanaid Hayes, RCPI, Louise Aston, BITC
- b) SOM Occupational Health Awards 2019
  - **Outstanding Occupational Health Team** sponsored by BHSF - Royal Devon and Exeter NHS Trust
  - **Outstanding Contribution by an Employer to Workplace Health and Wellbeing** sponsored by Westfield Health - Unilever
  - Outstanding Occupational Health Initiative sponsored by Medigold Health - GSK
  - Outstanding Occupational Health Practitioner Sponsored by Health Management - **Victoria Callaghan**

*Special commendation to Jane Boulter and Civil Nuclear Constabulary*

## **8. Nominations of officers and President**

Dr Tony Mawson introduced the Nomination of Officers 2019-20 and installation of President:

- Dr David McLoughlin to become the Immediate Past President
- Dr Will Ponsonby to be the new President for 2019/20
- New President Elect 2019/20, following member nomination, was Professor Anne Harriss
- Dr Tony Mawson was to continue as Honorary Secretary
- Dr Sheetal Chavda was confirmed as Honorary Treasurer

This marked the official handing over of the Presidential Role to Dr Will Ponsonby, who was presented with the presidential jewel.

## **9. AOB**

Dr Paul Williams was thanked for his three years of service. Dr Mangala Patil-Mead was thanked for her two years of service as Treasurer, and the meeting ended at 6.30pm

**Date of next AGM 2020 – at next Annual Scientific Conference Meeting – Edinburgh June 2020**