

**JOB TITLE:** Occupational Health Technician

**LOCALITY:** North East / UK

**Salary & Benefits - Competitive based on experience**  
**28 days holiday, increasing to 33 after 5 years service**  
**Private healthcare cover - after successful completion of probation period**

We deliver comprehensive services, including absence management, fitness for task assessments, health surveillance, and wellness programmes, as well as a full range of diagnostics and treatments.

We are a forward-thinking, rapidly growing organisation who are keen to invest in people and support them to ensure their long-term career progression. We are a company who are going places and we want you to come with us!

### **Job Overview**

You will provide high quality, efficient evidence based occupational health services to managers, employees and external organisations under contract.

Essential Skills;

- Experience or NVQ level 2/3 or similar technical certificates required for this post
- Must be able to demonstrate behaviours consistent with the R4L values;
- Good interpersonal skills and excellent abilities in establishing, maintaining and developing internal and external business relationships.
- Time Management, planning and organisation required. Ability to prioritise and adjust as appropriate, own workload to ensure tasks are progressed/completed in timely manner.
- To be able to demonstrate they have worked within a health care setting or similar discipline and are able to undertake and perform technical procedures;
- Experience and confident of working with IT systems;
- Have working knowledge of health and safety legislation;
- Willingness to travel as required by the business;
- Driving licence as regular travel will be needed
- Demonstrates a clear understanding of professional accountability in the scope of professional practice, understands own professional boundaries and escalates as appropriate.
- Understands Equality Act 2010, GDPR consent and confidentiality and professional conduct code.
- Innovative and adaptable, with clinical skills
- Demonstrates a self-motivated and proactive approach to work, takes responsibility for own actions
- Confidence, assertiveness, tact, diplomacy and empathy for dealing with clients
- Good interpersonal and communication skills, written and oral
- Excellent report writing skills

**Desired Skills**

Managing risk, supporting your people...

- Phlebotomy (Full training can be provided)
- Vaccination (Full training can be provided)

**Job Responsibilities;**

- Following training and assessment, the OHT will undertake agreed clinical activities relevant to Recovery4life occupational health services including, taking blood pressures, drug and alcohol screening and health surveillance.
- Assist in undertaking a range of service items e.g. Drivers medicals, Well Person medicals and any other service that may be required.
- Undertake workplace visits for any issues relating to health at work relating to the OHT's scope of practice.
- Be accountable for delivery, recording and reporting health surveillance and escalating results of concern to a specialist clinician, either nursing or medical.
- Carry out infection and immunity screening for staff and take appropriate action according to established policies and protocols.
- Ensure the delivery of the highest possible standards of quality assured, evidence-based practice.
- Work unsupervised at times both in the department and at other premises, delivering high standard OH services to clients allocated to their care.
- Assist the Occupational Nursing Staff in supporting the clinical activities of the business.
- Be responsible for cleaning and stock checking clinical areas as per protocols and checklists. Help maintain clinical supplies and ensure that all clinical rooms are suitably maintained on a daily basis for the clinics to be carried out.
- Comply with all OH Assist policies, procedures and practices and to be responsible for keeping up to date with any changes to these;
- Help promote the health and wellbeing of employees.

Managing risk, supporting your people...